

## **Minority and Women Business Enterprises (M/WBE) (Supplier Diversity)**

---

The City of Mexico Beach is committed to supplier diversity in the performance of all contracts associated with Federal and State funding projects. For projects funded through the Community Development Block Grant (CDBG) program, the City and the Bidder/Contractor are required to make good faith efforts to encourage the participation of minority owned and woman owned and small business enterprises in accordance with applicable laws.

The City of Mexico Beach will maintain a list of certified minority- and women-owned businesses that operate in its region. The City shall use this list to solicit businesses to bid on CDBG-funded activities and shall provide a copy of the list to prime contractors to use when they hire subcontractors.

The Bidder/Contractor will be required to submit documentation to reflect the affirmative action steps taken to utilize certified minority- and women-owned businesses in the work and the intended use of these companies in the work. Documentation shall include evidence that qualified minority and women's businesses have been solicited for subcontracting work and/or supplies, as may be needed to complete the work. The list of certified minority- and women-owned businesses that operate in the City of Mexico Beach region can be found at the following web address:

Florida Department of Management Services, Office of Supplier Diversity  
<https://osd.dms.myflorida.com/directories>

The Bidder/Contractor will be responsible for participating in these affirmative steps and providing documentation to that effect.

## **Fair Housing Coordinator and Information**

---

It is the policy of the City of Mexico Beach, in keeping with the laws of the United States of America and the spirit of the Constitution of the State of Florida, to promote through fair, orderly and lawful procedure the opportunity for each person so desiring to obtain housing of such person's choice in this county, without regard to race, color, ancestry, national origin, religion, sex, marital status, familial status, handicap, or age, and, to that end, to prohibit discrimination in housing by any person. For more information on Fair Housing, contact for the Fair Housing Coordinator as follows: To view a video Public Service Announcement: <https://youtu.be/l-xM9z3uXul>

**Adrian Welle, City Clerk (Fair Housing Coordinator): (850) 648-5700**  
[a.welle@mexicobeachgov.com](mailto:a.welle@mexicobeachgov.com)

## **Americans with Disabilities Act (ADA) Coordinator and Information**

---

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Mexico Beach will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Employment: The City of Mexico Beach does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA. Effective Communication: The City of Mexico Beach will generally, upon request, provide appropriate aids and services leading to effective communications for qualified persons with disabilities so they can participate equally in City of Mexico Beach' programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing or vision impairments. Modifications to Policies and Procedures: The City of Mexico Beach will make all reasonable modifications to policies or procedures to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services and activities. For example, individuals with service animals are welcome in City of Mexico Beach' facilities/properties, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service or activity of the City of Mexico Beach, should contact the City's ADA Coordinator as soon as possible but no later than forty-eight (48) hours before the scheduled event. Contact information for the City's ADA Coordinator is as follows:

**Adrian Welle, City Clerk (Section 504/ADA Coordinator): (850) 648-5700**

[a.welle@mexicobeachgov.com](mailto:a.welle@mexicobeachgov.com)

The ADA does not require the City of Mexico Beach take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Complaints that a program, service or activity of the City of Mexico Beach is not accessible to persons with disabilities should be directed to the ADA Coordinator as listed above. The City of Mexico Beach will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but not accessible to persons who use wheelchairs.

## **Equal Employment Opportunity (EEO) Coordinator and Information**

---

The City of Mexico Beach certifies that it complies with the Equal Employment Opportunity Laws of the United States and that it shall require contractors that it hires with funds provided through the Community Development Block Grant Program (CDBG) to comply with the Equal Employment Opportunity Laws of the United States. Towards this end, the City shall have in place an equal employment opportunity resolution or ordinance that protects its applicants and employees and the applicants and employees of its contractors from discrimination in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment, on the basis of race, color, religion, sex, national origin, disability, age, or genetics. The resolution is on file with the City. To arrange an appointment to view the resolution or to obtain a copy, or if you have any questions regarding equal employment opportunity or to register a complaint, contact:

**Adrian Welle, City Clerk (EEO/Affirmative Action Coordinator): (850) 648-5700**

[a.welle@mexicobeachgov.com](mailto:a.welle@mexicobeachgov.com)